Plan it. Work it. Finish it.

FALL FLEX
2013
Fall Flex 2013

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Introduction

The Staff Resource Center presents a New Initiative! Borrowing a page from Student Services, Staff Development adopted the theme “Plan It. Work It. Finish It.” for the fall, 2013 through spring, 2015 academic years. Our focus is on planning, working, and completing the recommendations of the Student Success Act of 2012.

We exhort our students to develop educational plans, work toward course and program completion, and finish their time at Sacramento City College with goals achieved including transferring, or with degrees and certificates in hand. We, too, must “Plan It, Work It, Finish It” in order to fulfill requirements from such sources as the Student Success Act of 2012 and the Accrediting Commission for Community and Junior Colleges accreditation standards (fall 2015 is SCC’s site visit). We need to use the college’s planning systems to spell out our intentions as well as think in new ways to meet student needs, develop and deliver programs and services that empower our students to reach their goals, and meet the standards of excellence that we have set for ourselves in addition to those that have been set for us. The Staff Resource Center looks to continue its partnership with all members of the college community to “Plan It, Work It, and Finish It”.

Elaine Ader        Norman Lorenz        Sharon Terry        Joanie Mitchell
Husham Haroun    Clare Murphy        Tamanna Khatun
Alexia Helenski–Oakes
Flex Days Information

Overview: Each semester, the Los Rios Community College District convenes Flex days on the Thursday and Friday preceding the start of classes. At Sacramento City College, we typically hold flex workshops devoted to technology on Wednesday. On Thursday, we hold workshops of general interest; Fridays are dedicated to Convocation and division/department gatherings. This semester, on Wednesday, we are offering a full range of workshops including technology and current interest workshops on The Accrediting Commission for Community and Junior Colleges. The Wednesday Technology Workshops will include a featured series dedicated to SCC's upcoming website redesign. Our Thursday offerings include two exciting featured workshops:

• A six hour workshop series addressing Digital Literacy & Cultural Empowerment
• Two Academy for College Excellence presentations --- one specifically for classified staff and managers and one for faculty.

We hope these offerings will inspire our creativity for the coming semester.

Food Services: For the convenience of Flex activity attendees, City Café’s Java City area will be open from 8:00am – 1:00pm on Thursday, August 22, 2013 and Friday, August 23, 2013. Beverages, sandwiches & pre-packaged salads will be available.

Attendance: The most frequently asked questions about Flex concern attendance requirements. For complete information, please see Flex Facts. In general, attending workshops on Wednesday and Thursday of Flex Week is voluntary because Flex obligations may be met at any time during the semester. However, Convocation attendance is required for full-time faculty.

Professional Development The commitment to Professional Development is addressed under the provisions of AB 1725, passed in 1989 by the California State Legislature, specifically: Professional development for faculty, support staff, student services staff, and administrators is vital. Further, the success of the assessment, counseling, and placement programs will depend upon the effectiveness of this training.

87153. The authorized uses of funds allocated under this article shall include all of the following:
(a) Improvement of teaching.
(b) Maintenance of current academic and technical knowledge and skills.
(c) In-service training for vocational education and employment preparation programs.
(d) Retraining to meet changing institutional needs.
(e) Intersegmental exchange programs.
(f) Development of innovations in instructional and administrative techniques and program effectiveness.
(g) Computer and technological proficiency programs.
(h) Courses and training implementing affirmative action and upward mobility programs.
(i) Other activities determined to be related to educational and professional development pursuant to criteria established by the Board of Governors of the California Community Colleges, including, but not necessarily limited to, programs designed to develop self-esteem.

SB1456 SB1456 California Community Colleges Student Success Task Force Recommendations
(Student Success Act of 2012)
Recommendation 1: Increase College and Career Readiness
Recommendation 2: Strengthen Support for Entering Students
Recommendation 3: Incentivize Successful Student Behavior
Recommendation 4: Align Course Offerings to Meet Student Needs
Recommendation 5: Improve the Education of Basic Skills Students
Recommendation 6: Revitalize and Re-Envision Professional Development
Recommendation 7: Enable Efficient Statewide Leadership and Increase Coordination among Colleges
Recommendation 8: Align Resources with Student Success Recommendations

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SCC Goal A: Deliver student-centered programs and services that demonstrate a commitment to teaching and learning effectiveness and support student success in the achievement of basic skills, certificates, degrees, transfer, jobs and other student educational goals.

Strategies:
A1. Promote the engagement and success of all students, with a special emphasis on first-year students who are transitioning to college.
A2. Review courses, programs and services and modify as needed to enhance student achievement.
A3. Provide students with the tools and resources that they need to plan and carry out their education, complete degrees and certificates, and/or transfer.
A4. Improve basic skills competencies in reading, writing, math, and information competency across the curriculum in order to improve student preparedness for degree and certificate courses and for employment.
A5. Deliver services, curriculum, and instruction that result in equivalent student outcomes for all modalities and locations.
A6. Identify and disseminate information about teaching practices and curriculum that are effective for a diverse student body.
A7. Implement practices and activities that reduce achievement gaps in student success.
A8. Assess student learning at the course, program, and institutional levels and use those assessments to make appropriate changes that support student achievement.

Implement a formal college-wide plan to increase the completion of degrees and certificates across the college.

SCC Goal B: Align enrollment management processes to assist all students in moving through programs from first enrollment to completion of educational goals.

Strategies:
B1. Revise or develop courses, programs, schedules and services based on assessment of emerging community needs and available college resources.
B2. Use quantitative and qualitative data to identify strategies which improve enrollment management processes.
B3. Explore and create multiple ways to disseminate information to students in order to engage them with learning in the college community.
B4. Support “front door” policies and practices that assist students with the transition to college.
B5. Maintain the quality and effectiveness of the physical plant in order to support access and success for students (i.e. modernization, TAP improvements, equipment purchases, etc.).
B6. Expand interactions with community and industry partners in order to increase student opportunities for experiences that help them transition to careers (career exploration, completion of licenses, internships, etc.)
B7. Provide students with clear pathways to goal completion.

SCC Goal C: Improve organizational effectiveness through increased employee engagement with the college community and continuous process improvement.

Strategies:
C1. Review staff processes, including those for hiring, orientation, training, customer service, evaluation and professional development and modify as needed in order to make them more effective and inclusive.
C2. Build and maintain an effective staff that reflects the diversity of our students and community.
C3. Promote health, wellness and safety throughout the institution.
C4. Utilize quantitative and qualitative data to help guide decision-making throughout the institution.
C5. Increase the effectiveness of communication both within the college and between the college and the external community.
C6. Continue to exercise transparent and fiscally sound financial management.
C7. Encourage collegiality, connection, and participatory decision-making at the college.
Student Services Building
Expected Completion Date ~ Spring, 2015

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In order for The Staff Resource Center to make Professional Development programming more readily available to the college community, we have created a webpage listing videotaped presentations so that workshops can be viewed anytime, anyplace. The web page url is: http://www.scc.losrios.edu/FacultyStaff/Staff_Resource_Center/Flex_Workshops_on_the_Web_(New).htm

The workshops that we will be presenting are those which lend themselves to videotaping - workshops with speakers and PowerPoint presentations will be available; workshops with a lot of audience interaction that cannot be captured will not. The workshops are ordered by date. If you want flex credit for “attending” a workshop virtually, please submit the evaluation form, (available at the bottom of the web page), to the Staff Resource Center via email (stafres@losrios.edu). You can also print and send the form via intercampus mail to LRC106. To insure Flex credit, send us the evaluation form thus enabling us to confirm attendance with your dean for flex reporting requirements.

Please note the workshop title and original date for your flex attendance forms. We will be using the evaluation form in lieu of a sign-in sheet.

In order to view these online videos, you must have Adobe Flash Player installed on your computer. For a free download, please click here.

In addition to the Staff Resource Center online resources, online academic technology support services and college-wide coordination for distance / online education are available at the website for The COVE (Center for Online and Virtual Education) at Sacramento City College! Check out this website to view other currently available online training resources.

Title: Supporting Students with Asperger Syndrome: Tips for College Faculty & Staff
Presenter(s): Gwyneth Tracy, Ed.D., Coordinator of Disability Services and Programs for Students
Location: LRC105
College Goal(s): Tuesday, November 2, 2010 (Original Workshop Date)
Day/Date:

People with Asperger Syndrome can show a wide range of behaviors and social skills. This workshop will provide an introduction to Asperger’s and offer ideas on how to support and enrich the lives of students with Asperger Syndrome.

Title: Working with Students with Disabilities: Tips for College Faculty and Staff
Presenter(s): Gwyneth Tracy, Coordinator of Disability Services & Programs for Students
Location: LRC105
College Goal(s): C1
Day/Date: Thursday, February 24, 2011 (Original Workshop Date)

• 5% of SCC students have identified themselves as having a visible or invisible disability with Disability Services & Programs for Students.
• 78% of those students have invisible disabilities.
• It is statistically likely that 10% of the students at SCC have a disability, but have not requested DSPS services.

You will encounter a student with a disability at some point during your career here at SCC, whether or not it has been diagnosed or accepted by the student. Join Dr. Gwyneth Tracy, Coordinator of Disability Services & Programs for Students as she addresses a variety of issues to consider when working with students with disabilities, including the types of populations SCC serves and their challenges, accommodations, success of students with disabilities, and the role of faculty and staff in supporting academic achievement of students with disabilities.
Staff Development - Anytime, Anyplace!
Flex Workshops on the Web

Title: Helping African American Male Students Succeed
Presenter(s): Ken Times
Nancy Olsen
Location: City Café 1
College Goal(s): A1, A7, B7
Day/Date: Thursday, April 7, 2011 (Original Workshop Date)

Helping African American Male Students Succeed

Title: The Dear Colleague Letter: Title IX
Presenter(s): Julia Jolly, AVP, Instruction and Equity/Title IX Officer
J.P. Sherry, District General Counsel
Location: LRC105
College Goal(s): C1
Day/Date: Thursday, November 10, 2011 (Original Workshop Date)

On October 26, 2010, the US Department of Education’s Office for Civil Rights issued the Dear Colleague letter (DCL) to all educational institutions. The DCL reminds colleges and universities that they have the same obligations as K-12 under the anti-discrimination statutes. Title IX protects students in connection with “all academic, educational, extracurricular, athletic, and other programs of the school, whether those programs take place in a school’s facilities, or elsewhere.” Please Join Us & Learn about Your Responsibility.

Title: Interacting With Student Veterans
Presenter(s): Chelsea Bills, USMC; Justin Turner, Army (OIF); Zachary Pierce, Army (OIF & OEE)
Location: LRC105
College Goal(s): B6
Day/Date: Tuesday, December 6, 2011 (Original Workshop Date)

Meet student veterans and hear what they have to say about the military culture. Learn how to better prepare to meet the needs of Veterans. Hear about the many challenges that soldiers face when they return to the classroom. Become aware of the military culture and values.

Title: Employee Assistance Program
Presenter(s): Denise Booth, Employee Benefits Supervisor
Location: LRC105
College Goal(s): C3
Day/Date: Thursday, February 23, 2012 (Original Workshop Date)

• Learn how you can get free access to a thirty-minute session with an attorney.
• Get help finding daycare.
• Dealing with elder care issues
• Answer concerns about retirement

Title: Campus Emergency Preparedness: Are You Ready?
Presenter(s): Voices of Hope Student Club, LRCPD
Location: LRC105
College Goal(s): C3
Day/Date: Thursday, March 29, 2012 (Original Workshop Date)

A panel of police officers, Health Services department, and the Voices of Hope has an open panel discussion to address any questions relevant in successfully preparing us for a campus emergency.
Staff Development - Anytime, Anyplace!
Flex Workshops on the Web

Title: Selecting the Right Mutual Funds for Your Retirement Account
Presenter(s): Kim Handy, Business Professor
Location: LRC141
College Goal(s): AB1725
Day/Date: Friday, March 30, 2012 (Original Workshop Date)
This workshop is designed to assist you in selecting the appropriate mutual funds for your retirement accounts. Key topics include investment pyramid, asset allocation, fund classification, and fund selection criteria. Learn how to make your investment choices work (make money) for you.

Title: Ergonomics: Working Smart = Working Well
Presenter(s): Debbie Turner, Risk Management Specialist, LRCCD
Location: RHS 222
College Goal(s): C3
Day/Date: Thursday, April 12, 2012 (Original Workshop Date)
Ergonomics is the study of interaction between people and their work environments. One of the main goals of ergonomics is adapting the work environments to the employee. Most of the time, we can make employees feel more comfortable at their workstation with adjustments or placements of equipment. Effective and successful “fits” assure high productivity, avoidance of illness and injury risks, and increased satisfaction among the workforce.

Title: From Mbanza Kongo to Hog Hammock: the Gullah Geechee people of the Carolina Lowcountry
Presenter(s): Professor Sherri Patton, Department of History
Location: LRC105
College Goal(s): B3
Day/Date: Tuesday, April 24, 2012 (Original Workshop Date)
In the summer of 2011 Professor Patton participated in an NEH landmarks in American History and Culture Workshop in Savannah Georgia. The workshops covered the history of African Americans in the Carolina low country from the colonial period to the present. Professor Patton will cover some of the results of the workshop with a multi-media presentation on the Gullah-Geechee people of the Sea Islands.

Title: The Changing California Community Colleges: Open Access-Relevant or Obsolete?
Presenter(s): Irma Rodriguez
Annette Barfield
Location: LRC 105
College Goal(s): Goal B
Day/Date: Wednesday, April 25, 2012 (Original Workshop Date)
This is a forum that provides “access to education and the opportunity for educational success... efforts should be made with regard to those who are historically and currently underrepresented in both their graduation rates from secondary institutions and in their attendance at California higher educational institutions. Educational equity not only through a diverse and representative student body and faculty but also through educational environments in which each person, regardless of race, gender, gender identity, gender expression, sexual orientation, age, disability, or economic circumstances, has a reasonable chance to fully develop his or her potential.”

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Title: A Comprehensive Learning College: A Case Study from the Community College of Denver
Presenter(s): Michael Poindexter
Location: LRC105
College Goal(s): Goal A
Day/Date: Thursday, April 26, 2012 (Original Workshop Date)

Attend this workshop and learn about the steps one urban community college took to address student success. The Community College of Denver became an institution that closed the performance gap by age, ethnicity, and gender. In addition, persistence and graduation rates increased to over 80%.

Title: Achieving Academic Honesty
Presenter(s): Elaine Ader, Lynne Giovannetti, Sue Chen
Location: LRC 121
College Goal(s): Goal A, A1, A2, A3, A4
Day/Date: Thursday, August 23, 2012 (Original Workshop Date)

How do we define and promote academic honesty for our students? What resources does the college have to support you in promoting academic honesty and what are the processes when cheating occurs? Please join us in what should be a lively discussion of the issues and practices around promoting academic honesty.

Title: SCC Early Alert System
Presenter(s): Elaine Ader, David Rasul, Ginnie Gessford, Deborah Knowles
Location: Cove (LRC128)
College Goal(s): Goals A and C
Day/Date: Thursday, August 23, 2012 (Original Workshop Date)

How can you assist when a student in your class or who is seeking a service needs help? SCC’s Early Alert system, using SARS Alert has been implemented to provide a way to connect with a student who needs additional support. Please attend and learn how the system works and about the assistance that is available once issues have been identified. To use this resource, go to: http://sarsalert.scc.losrios.edu/SARSAlert/Login.aspx?ReturnUrl=%2fsarsalert%2fInfoScreen.aspx

Title: Communicating Effectively in Tense Situations: The Role of Communication in Classroom Management
Presenter(s): Elaine Ader, Valerie Cox, Lori Petite
Location: LRC 105
College Goal(s): LRC 105
Day/Date: Thursday, August 23, 2012 (Original Workshop Date)

What do you do when a student or community member is disruptive in a learning or service environment. The Student Standard of Conduct may say that it is prohibited but that may not help in the moment. Talk with a Communications Professor, Police Captain, and Student Discipline Officer about techniques to use in these situations and the procedures/ protections that you have.
Title: **Ending the Blockade on Gaza and Sexual Harassment in the Military**
Presenter(s): Colonel Ann Wright
Location: CAC
College Goal(s): C5
Day/Date: Tuesday, October 9, 2012 (Original Workshop Date)

Colonel Ann Wright speaks about the experiences of women in the military, and her activism for rights for Palestinians in the Gaza Strip.
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Location</th>
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<tbody>
<tr>
<td>9:00am – 10:30am</td>
<td><strong>Introduction to the New SCC Website CMS Using Wordpress (to be recorded)</strong></td>
<td>COVE (LRC128)</td>
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<tr>
<td></td>
<td><strong>To view this workshop on your computer via live streaming go to:</strong></td>
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<td><a href="http://scc.losrios.edu/de/cove.html">http://scc.losrios.edu/de/cove.html</a></td>
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<tr>
<td>10:00am – 12:00pm</td>
<td><strong>Accreditation 101: Accreditation and how it affects our work at SCC</strong></td>
<td>LRC105</td>
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<tr>
<td>10:30am – 12:00pm</td>
<td><strong>Rethinking Your Web Content for a Better User Experience (to be recorded)</strong></td>
<td>COVE (LRC128)</td>
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<tr>
<td>1:00pm – 3:00pm</td>
<td><strong>Introduction of the Boeing 727 Aircraft into the Aeronautics and Flight Technology Programs</strong></td>
<td>5808 Price Blvd., McClellan CA</td>
</tr>
<tr>
<td>1:00pm – 2:00pm</td>
<td><strong>Introducing the New SCC Brand and Marketing &amp; Style Guide (to be recorded) To view this workshop on your computer via live streaming go to:</strong></td>
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<tr>
<td></td>
<td><a href="http://scc.losrios.edu/de/cove.html">http://scc.losrios.edu/de/cove.html</a></td>
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<tr>
<td>2:30pm – 4:00pm</td>
<td><strong>Introduction to the New SCC Website CMS Using Wordpress — Hands-On Workshop</strong></td>
<td>LRC141</td>
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**A combination Workshop for Introduction to the New SCC Website CMS Using Wordpress & Introduction to the New SCC Website CMS Using Wordpress — Hands-On Workshop** is scheduled in **LRC141** from **9:00am - 11:00am on Tuesday, August 20, 2013**.

**Introduction to the New SCC Website CMS Using Wordpress — Hands-On Workshop** will be repeated in **LRC141** from **12:00pm - 1:30pm** on the following days/dates:
- **Tuesday, September 3, 2013**
- **Friday, September 6, 2013**
- **Wednesday, September 11, 2013**
- **Thursday, September 12, 2013**
- **Wednesday, September 18, 2013**
- **Thursday, September 19, 2013**
- **Tuesday, September 24, 2013**
- **Wednesday, September 25, 2013**

**Pre-registration & Introduction to the New SCC Website CMS Using Wordpress** as a prerequisite will be required.

Effective 8/24/13, fulfill prerequisite requirement by viewing **Introduction to the the New SCC Website CMS Using Wordpress** at: [http://scc.losrios.edu/de/introwordpress.html](http://scc.losrios.edu/de/introwordpress.html).

To Pre-register, email to stafres@losrios.edu or call X2176.
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>8:30am – 12:30pm</td>
<td>Department Specific Workshop-Kinesiology: Creating a C4 Culture</td>
<td>South Gym</td>
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<tr>
<td>9:00am – 4:00pm</td>
<td>Digital Literacy &amp; Cultural Empowerment Training</td>
<td>BUS151</td>
</tr>
<tr>
<td>9:00am – 12:00pm</td>
<td>ESL Placement Assessment Training</td>
<td>RHS229</td>
</tr>
<tr>
<td>9:00am – 11:00am</td>
<td>Links Between Chemistry 309, Biology 430/431/440 and Nutrition 300 LIH204</td>
<td>Equity Training for Hiring Committees RHN264</td>
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<tr>
<td>9:00am – 10:30am</td>
<td>What does matriculation have to do with student success?</td>
<td>RHS262</td>
</tr>
<tr>
<td>9:00am – 10:00am</td>
<td>Desire2Learn &quot;D2L&quot; 10.1 Upgrade</td>
<td>Davis Center Coffee Gathering DAC123 (DAVIS CENTER)</td>
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<td>9:30am – 11:00am</td>
<td>Club Advisory Connection</td>
<td>BUS103</td>
</tr>
<tr>
<td>10:00am – 12:00pm</td>
<td>Flipped and Engaged: How to create engaging online videos and screencasts with Camtasia</td>
<td>RHS326</td>
</tr>
<tr>
<td>10:00am – 11:30am</td>
<td>Training for Learning Community Instruction</td>
<td>RHS172</td>
</tr>
<tr>
<td>10:00am – 11:00am</td>
<td>The VP “Weekend Update” COVE (LRC128) <em>(to be live streamed and recorded)</em></td>
<td>Environmental Literacy AA – Coming Soon to SCC PAC120</td>
</tr>
<tr>
<td>10:30am – 12:00pm</td>
<td>How to Internationalize the Curriculum</td>
<td>RHN228</td>
</tr>
<tr>
<td>11:00am – 12:00pm</td>
<td>Using “Starboards” DAC112 (DAVIS CENTER) <em>(to be recorded)</em></td>
<td>Student Success Task Force Update and YOU! LRC220</td>
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### Schedule

**Thursday, August 22, 2013**

**Afternoon Workshops**

<table>
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<tr>
<th>Time</th>
<th>Event</th>
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| 12:00pm – 1:00pm | Math Instructor and SIA Meeting  
RHS172                                                   |
| 1:00pm – 4:00pm | Consideration of Textbooks for New Blended Courses & ESL Approved Textbook List  
RHS229                                                  |
| 1:00pm – 2:30pm | Introduction and Overview of Key ACE Concepts - Staff and Administrators  
LRC105  
Safe Space Training--Creating an LGBT-Friendly Campus  
CAC                                                   |
| 1:00pm – 2:00pm | Obtain New Skills with the SCC Online Training Library (powered by Lynda.com)  
LRC220  
Communicating Strategies for Success  
PAC128                                                  |
| 2:00pm – 4:00pm | LRCFT Ice Cream Social  
Student Center                                           |
| 2:00pm – 3:30pm | Fundraising 101 for Faculty, Staff and Administrators  
RHN229  
What do I do with this student???? Disabilities, functional limitations, accommodations, and maintaining academic integrity  
PAC105                                                  |
| 2:30pm – 4:00pm | Introduction and Overview of Key ACE Concepts – Faculty  
LRC105  
Visit the Child Development Center  
CDC                                                   |

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**Friday, August 23, 2013**

**Continental Breakfast – City Café**

7:30am – 8:00am

**Division Meetings**

8:00am – 9:00am

**Convocation – Performing Arts Center**

9:15am – 11:30am

**Department & Program Meetings**

*Check with Division Office for Exact Place and Times*
Title: Introduction to the new SCC Website CMS, using Wordpress  
Presenter(s): Don Button  
Time: 9:00am - 10:30am  
Location: COVE (LRC128) (to be recorded and streamed: http://scc.losrios.edu/de/cove.html)  
College Goal: A1, A3, A6, B1, B3, B4, C5, C7  
Day/Date: Wednesday, August 21, 2013

The new City College website will go live in January 2014. Throughout this Fall semester, many faculty and staff representatives will be responsible for creating, publishing and maintaining new site sections and pages. The new website is being developed using the WordPress platform — a wildly popular and robust open-source Content Management System (CMS). One of the best features of WordPress is how easy it is to learn and use. This presentation will introduce you to the WordPress CMS using actual page templates for the new SCC website and explore the concept of multi-site management. You will learn how to create and edit pages, publish blog posts, and add graphics, links, and widgets. This presentation (which will also be available via video streaming) serves as the prerequisite for a 3-part hands-on technical course and lab session to be delivered several times during the Fall semester.

This FLEX presentation is for any staff or faculty member who may be responsible for creating and maintaining content and pages on the new website. Pre-Registration is required. Please RSVP to: stafres@losrios.edu

Title: Accreditation 101: Accreditation and how it affects our work at SCC  
Presenter(s): Marybeth Buechner  
Time: 10:00am - 12:00pm  
Location: LRC105  
College Goal: A2, A3, A5, A8, B2, B4, B7, C1, C4, C5, C6, C7  
Day/Date: Wednesday, August 21, 2013

The Accrediting Commission of Community and Junior Colleges (ACCJC) accredits SCC. Have you ever wondered what that means for the college? Join us for a discussion of the accreditation process and how it relates to our work. We’ll review the accreditation standards and how those standards play out "on the ground" at SCC. We’ll talk about the impact that accreditation sanctions have had on some California Community Colleges.

The next accreditation visit to SCC is coming in Fall 2015; we are currently beginning our preparation of the Self-evaluation report we will send to ACCJC related to that visit. Your input is vital to that report. Come to the workshop to ask questions and/or find out how to contribute. We will also discuss an upcoming workshop that connects to this conversation, “Institutionally Set Standards,” for student achievement. See fall calendar for details.

(back to schedule)
Wednesday, August 21, 2013

Technology & Current Interest Workshops

Title: Rethinking Your Web Content for a Better User Experience
Presenter(s): Don Button
Amanda Davis
Time: 10:30am - 12:00pm
Location: COVE (LRC128)
College Goal: A2, A6, B1, B3, B4, C5, C7
Day/Date: Wednesday, August 21, 2013

As City College prepares for the January launch of our new website, many faculty and staff members will participate in migrating their current web content to the new site. A primary goal in this process is to re-imagine and re-frame all written and visual communication for the new User-Centered Design (UCD), and deliver a dynamic and effective User Experience (UX). UCD and UX are two of the newly defined core principles driving current and developing online design standards. This training will introduce these concepts and examine how we can apply them globally to the college website, as well as all division, department, program and individual pages. This FLEX presentation is for any staff or faculty member who may be responsible for creating and maintaining website content and pages, or anyone with a general interest in the topic. Pre-Registration is required.

Please RSVP to: stafres@losrios.edu

Title: Introduction of the Boeing 727 Aircraft into the Aeronautics and Flight Technology Programs
Presenter(s): Scott Miller
Phil Cypret
Time: 1:00pm - 3:00pm
Location: 5808 Price Blvd. McClellan CA.
College Goal: A3, B1, B3, B5, B6
Day/Date: Wednesday, August 21, 2013

In February, 2013 Sacramento City College received a Boeing 727 from Federal Express (Fed-Ex) to use as a lab trainer and learning tool in the Large Aircraft courses in the Aeronautics and Flight Technology programs. The aircraft is fully functional with all instruments, components and equipment intact. This workshop will explain how SCC was selected to receive this donation, illustrate the partnership with the McClellan Aerospace Museum for display and maintenance, and demonstrate its use in training programs. An aircraft tour with Auxiliary Power Unit and Main Engine starting will be provided. In appropriate courses, students will receive hands-on experience maintaining and transporting category aircraft of which type is in use with airlines and cargo carriers today. This workshop gives Faculty, Staff and Managers an opportunity to see this teaching tool and be able to relate its use within our programs to students.

(back to schedule)
This Fall Sacramento City College will begin unveiling our new logo and visual brand. Our design of the new logo has been years in the making — a group effort of graphic design students and faculty and the college marketing team. The new Style Guide has been designed to clearly communicate and explain the various aspects of the brand — logo, mark, typography, color scheme, editorial style, etc. — and ensure that all elements are used consistently and effectively to promote the college and its mission. The Style Guide is also closely tied to the upcoming launch of our new college website in January.

This FLEX presentation is for any staff or faculty member who may be responsible for creating marketing materials, college documents, website content and pages, or anyone with a general interest in the topic. Pre-Registration is required. Please RSVP to: stafres@losrios.edu

**Title:** Introduction to the New SCC Website CMS Using Wordpress - Hands-On Workshop  
**Presenter(s):** Don Button  
**Time:** 2:30pm – 4:00pm  
**Location:** LRC141  
**College Goal:** A2, A6, B1, B3, B4, C5, C7  
**Day/Date:** Wednesday, August 21, 2013

This 90-minute computer lab will provide an opportunity for hands-on experience working in the Wordpress CMS with the new SCC website templates. The instructor will walk you through the step-by-step process of logging into your account, creating pages and posts, choosing a template, formatting text content, uploading graphics, creating navigation and links, tagging content for search engine optimization, and other page/site management tools. PREREQUISITE: you must attend or watch the video of the Introduction to the new SCC Website CMS, using Wordpress Flex session before participating in this Lab. Pre-Registration is required. Please RSVP to: stafres@losrios.edu
FEATURED FLEX OPPORTUNITY
Dr. Shani Byard, Message Media Ed

Digital Literacy & Cultural Empowerment

Digital Literacy & Cultural Empowerment is a culturally responsive digital literacy training tailored to utilize the cultural, professional and intergenerational capital of student stakeholders. Barbara R. Jones-Kavalier and Suzanne L. Flannigan in *Connecting the Digital Dots: Literacy of the 21st Century* defines digital literacy as:

1. The ability to use digital technology, communication tools or networks to locate, evaluate, use and create information.
2. The ability to understand and use information in multiple formats from a wide range of sources when it is presented via computers.
3. A person’s ability to perform tasks effectively in a digital environment... Literacy includes the ability to read and interpret media, to reproduce data and images through digital manipulation, and to evaluate and apply new knowledge gained from digital environments.

This workshop will train participants to cultivate a culture-centered, multi-media literate learning community for first year students, and students in general, with a focus on empowering students of color specifically. Following the Afro-Media Literacy methodology of Deconstructing – Reconstructing – Constructing, this training will be designed to:

- Collaboratively deconstruct fears of technology and misperceptions of the potential of leadership due to negative cultural media stereotypes,
- Identify, celebrate and reconstruct authentic cultural contributions to innovation and introduce digital media as a tool for: exposing voices of historically marginalized communities; enhancing learning communities; and advancing careers, and
- Explore social media etiquette, Facebook and blogging as ways to construct interactive, project-based, digitally enhanced learning and instruction.

Digital media instruction will include:

- Overview of popular social media tools – Facebook, Twitter, Linkedin, blogging, Instagram, Youtube uses, etiquette and tips on enhancing learning communities
- Facebook – etiquette, uses for study groups, class discussions, chats, etc.
- Blogging – etiquette, uses for creating student/teacher online portfolios and uses for supporting professional careers and endeavors

Pre-Registration Required For This Workshop.
Please RSVP to: stafres@losrios.edu
Not Later Than August 20, 2013
Diego’s commitment to social change grew, in part, from his work as a community organizer for the American Friends Service Committee, a Quaker humanitarian aid organization, while still in college. He went on to accrue over twenty years of experience in research and management positions in the computer industry with Hewlett Packard Labs, Apple Computer, and NCR Corporation, and two successful high-tech start-up companies.

Diego began his higher education at his local community college in Southern California, Pasadena City College. While earning his A.A. degree, he supported himself as a Computer Support Specialist at Bank of America. He holds a B.A. in Computer Systems and Business Administration from Antioch University, and a Graduate Degree from Harvard University’s Graduate School of Business. Diego began teaching at Cabrillo College when he founded ACE in 2002. Diego has also been consistently recognized with many awards honoring his innovative work with ACE. He currently lives in Santa Cruz, California, where he enjoys spending time with his family and playing jazz piano. You can follow him on Twitter @DiegoNavarroACE.

What is ACE?
The Academy for College Excellence sees community colleges as engines of progress and prosperity in communities. To help community colleges adapt and live up to this role, we offer ideas and tools to transform the education experience for community college students, instructors, staff and administrators. We help community colleges better serve the struggling-but-strong students now coming in search of a pathway toward upward mobility.

Thursday, August 22, 1:00-2:30 - Staff and Administrative Professional Development Overview
ACE provides professional development workshops for intact work teams of Student Services staff and administrators, as well as for those who work in one or two-person offices and have regular contact with students. These events help prepare professionals to understand and effectively support the needs of students enrolling in community college – for example, Admissions & Records administrators, Financial Aid staff, Student Coordinators and Supervisors.

Thursday, August 22, 2:30-4:00 - Faculty and Administrative Professional Development Overview
At ACE, we take our inspiration from William Butler Yeats, who said, “Education is not the filling of a pail, but the lighting of a fire.” Just as our courses light a new fire for learning in vulnerable students; they light a fire for a new way of teaching to reach those students. We help faculty change the way they understand, connect with and teach the most vulnerable students. Time and again, we help community college faculty reconnect with the thrill of teaching as they connect with vulnerable students to spark their thrill in learning.
Flex Workshops

Title: Digital Literacy & Cultural Empowerment
Presenter(s): Dr. Shani Byard, Message Media Ed
Time: 9:00am - 4:00pm
Locations: LRC105: (9:00am – 12:00pm)
BUS151: 1:00pm – 4:00pm
College Goal(s): A1, A7, B4
Day/Date: Thursday, August 22, 2013

Digital Literacy & Cultural Empowerment is a culturally responsive digital literacy training tailored to utilize the cultural, professional and intergenerational capital of student stakeholders. Barbara R. Jones-Kavalier and Suzanne L. Flannigan in Connecting the Digital Dots: Literacy of the 21st Century defines digital literacy as:

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Pre-Registration Required For This Workshop. Please RSVP to: stafres@losrios.edu not later than August 20, 2013.
Plan it, Work it, Finish it!
Thursday Morning, August 22, 2013

Flex Workshops

Title: Department Specific Workshop, Kinesiology, Health & Athletics: Creating a C4 Culture
Presenter(s): Jeff Christian
Time: 8:30am – 12:30pm
Location: South Gym
College Goal(s): A1, A7, B4
Day/Date: Thursday, August 22, 2013

When combined (communication, chemistry, consistency, and creativity) C4 is extremely powerful and can transform individuals, businesses, teams, and organizations. The training will focus on helping individuals develop tools that lead to motivated, dedicated, and competitive players; therefore building winning and productive teams. Tools include:

- **Communication** – listening with an empathetic ear which empowers players to be better able to understand, incorporate, and express ideas which lead to improved performance.
- **Chemistry** – developing trust in oneself to bring and receive value to and from teammates/coaches; ultimately allowing players to play more relaxed, accept their roles and therefore deliver for the team.
- **Consistency** – consistently challenge thoughts and perspectives. Perception can limit potential, so consistently challenging individuals to step out of their comfort zone ensures players continually strive to get better.
- **Creativity** – overcoming fear to share ideas. Players who can express their ideas and acknowledge others talents while accepting constructive criticism are leaders. Winning teams have a team full of creative leaders!

Creating a C4 Culture provides a framework for teams to develop concrete leadership skills that immediately transfer to the classroom and field of play. The training is set-up like a football game and has four quarters of non-stop action. Each quarter addresses one aspect of a C4 culture with the goal of reaching outcomes that build winners. The training is hands on and delivers tools that have proven to allow teams to build connections that stand the test of time.

Typical Activities Include:

Communication – Intervews that serve to get participants discussing positive influences in their lives and plant the seed for creating connections among team members that might not interact on a regular basis.

Chemistry – Numerous options to highlight this concept including Trust Falls that establish learning how to trust yourself to bring and receive value from the connections in your life.

Consistency – Numerous options to highlight this concept including dealing with conflict to build winning teams. This segment provides a structure for players to work through conflict that leads to improved team coordination, leading to more efficient task performance, leading to increased team performance with the final result being a team that consistently produces winning results.

Creativity – Numerous options to highlight this concept including True Colors. True Colors is an activity that challenges your team’s ability to work together (blindfolded). Participants are blindfolded and then handed a shape or shapes and instructed to identify the two missing shapes and their color. In this extremely challenging activity, participants’ True Colors come out and teams quickly identify who has True Colors that benefit the team and whose colors are only True to themselves.

(back to schedule)
Flex Workshops

Title: ESL Placement Assessment Training
Presenter(s): Barbara Toupadakis
Time: 9:00am - 11:00am
Location: RHS229
College Goal: A2
Day/Date: Thursday, August 22, 2013

The ESL Department Full-Time faculty and adjunct faculty volunteers will receive training/retraining in reading and scoring the ESL placement test essays according to the ESL Department rubric.

Title: Links Between Chemistry 309, Biology 430/431/440 and Nutrition 300
Presenter(s): Dianne A. Bennett, Ph.D.
Time: 9:00am - 11:00am
Location: LIH204
College Goal: A4, B3
Day/Date: Thursday, August 22, 2013

This workshop will provide an overview of course topics and language shared by Chemistry 309, Biology 430/431/440 and Nutrition 300. Awareness of these links between courses creates an opportunity to support student success through conscious use of language and topic introduction.

Title: Equity Training for Hiring Committees
Presenter(s): Julia Jolly
Time: 9:00am - 11:00am
Location: RHN264
College Goal: A6, C1, C2, C5, C7
Day/Date: Thursday, August 22, 2013

This two-hour workshop is intended for classified, faculty, and administrators who wish to serve as Equity Representatives on hiring committees or who want to review the campus protocols for fair hiring practices. This interactive session is facilitated by a PowerPoint presentation.

Title: What does matriculation have to do with Student Success?
Presenter(s): Deb Bryant
Anne Danenberg
Albert Garcia
Time: 9:00am - 10:30am
Location: RHS262
College Goal: A2, A8, C2, C5, C7
Day/Date: Thursday, August 22, 2013

From the recommendations of the Student Success Task Force to the implementation of SB-1456, the Matriculation Committee provides input to many areas that affect our students. What is going on now? What does the committee do? Everything you wanted to know, but never thought to ask.
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Morning Flex Workshops

Title: The Universal Classroom Concept – A Flipped Classroom Model using Montessori pedagogical instructional strategies in a Five Step Process of Course Delivery with Implications on Student Success
Presenter(s): Norman Lorenz
Time: 9:00am – 10:30am
Location: PAC105
College Goal: A2, A3, A4, A5, A7, B1, B3,
Day/Date: Thursday, August 22, 2013

Imagine students in charge of their own learning. This workshop provides a look at instructional styles and practices using a 5 step process that illustrates a flipped classroom model. I will use the Montessori pedagogical principles for higher education and share implications about the community college student success goals of student retention, participation and completion based on the use of d2l in a face to face/web-enhanced classroom environment design.

Title: Desire2Learn "D2L" 10.1 Upgrade
Presenter(s): Instructional Development Coordinator
Time: 9:00am - 10:00am
Location: LRC 220
College Goal: A2, A4, A5, A6, B3, B7, C2, C7
Day/Date: Thursday, August 22, 2013

Desire2Learn has undergone major upgrades over the summer to the revolutionary 10.1 version! Find out what's new behind the face lift, the tummy tuck and how to get the most out of this version of D2L. Begin the fall semester with student centered interactive discussion boards, the drop box for "green" unprinted paper assignments, exams and quizzes on-line with variables that rotate and recalibrate for assessment integrity, rubrics, competencies, and much more! Explore on-line D2L resources and get answers to your burning D2L questions.

Title: Davis Center Coffee Gathering
Presenter(s): Michael Severson
Time: 9:00am - 10:00am
Location: DAC123 (DAVIS CENTER)
College Goal: A1, A3, A6, A7
Day/Date: Thursday, August 22, 2013

For the past year faculty and staff at the Davis Center facility in West Village on the UC, Davis campus have held gatherings with a continuing goal to meet, greet and work to build a community. Join us this morning for coffee and a conversation about how our classes may link and overlap this fall. We know that our classes build from one another... let's see if we can't help our students (and ourselves) by building a closer informal learning community. If you know some of your colleagues' assignments, you can use those assignments to help shape your assignments and to help students to see the connections (help motivate and inform students). And how might shared instructional techniques and tools (e.g., clickers) help students and you? We encourage you to bring your thoughts, ideas, and suggestions that promote collaboration, connections, innovation and motivation to this gathering.

(back to schedule)
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Morning Flex Workshops

Title: Continuous Improvement of SLO Assessment – What is Your Role?
Presenter(s): Rick Woodmansee
Time: 9:00am - 10:00am
Location: RHS173
College Goal: A6,A8, B2, C7
Day/Date: Thursday, August 22, 2013

It is widely understood that courses have SLOs. Instructional programs also have SLOs. In addition, there are student services SLOs, General Education SLOs, and Institutional SLOs. (That’s five types of SLOs.) Accreditation standards expect our institution to maintain an ongoing, self-reflective dialogue about the continuous improvement of student learning. What is the role of the faculty in such a discussion? What about classified staff members, administrators, and students? Come join the discussion to help our institution address these questions. All constituency groups are invited.

Title: Club Advisor Connection
Presenter(s): Kim Beyrer
Chris Torres
Time: 9:30am - 11:00am
Location: BUS103
College Goal: A1, A3, C7
Day/Date: Thursday, August 22, 2013

If you are a club advisor, or just interested, attend this workshop! We will be discussing: "What if? Addressing the unusual, unprecedented, and unfortunate." In addition, participants will have the opportunity to connect with other advisors, share ideas, and explore ways to connect for success. Contact Kim Beyrer, beyrerk@scc.losrios.edu, for more information.

Title: Flipped and Engaged: How to create engaging online videos and screencasts with Camtasia:
Presenter(s): Instructional Development Coordinator
Time: 10:00am - 12:00pm
Location: RHS326
College Goal: A2, A4, A5, A6, B3, B7, C2, C7
Day/Date: Thursday, August 22, 2013

Looking for ways to enhance student achievement in your on-line or hybrid classes? Are you ready to flip your classroom and move your “lectures” to the on-line space? Students who can rewind and review your class lectures are often better able to understand difficult course content. In this workshop, participants will learn how Camtasia screen recording software (now available on campus computers via a college-wide site license) can be an effective tool in creating on-line videos. This hands-on workshop will immerse participants in the process of designing, recording, and publishing their own instructional videos.
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Morning Flex Workshops

Title: Training for Learning Community Instruction
Presenter(s): Angie Lambert
Time: 10:00am - 11:30am
Location: RHS172
College Goal: A1, A2, A3, A5, B1, C1
Day/Date: Thursday, August 22, 2013

This meeting is designed to provide training and support for those working with student in a Learning Community. Information presented will cover instructor collaboration, linking curriculum topics, dealing with student and classroom issues, and planning/scheduling concerns. The training will apply to all LC formats including the linked-class and cohort models.

Title: The VP "Weekend Update"
Presenter(s): Robert Martinelli
Michael Poindexter
Mary Turner
Time: 10:00am - 11:00am
Location: COVE (LRC128)
College Goal: A1, A7, A8
Day/Date: Thursday, August 22, 2013

Join as an audience participant, the Sacramento City College’s Vice Presidents for a humorous “SATURDAY NIGHT LIVE STYLE FORMAT,” “VIDEO-TAPED,” “INTERACTIVE,” panel discussion about important initiatives focusing across Administrative Services, Instruction, and Student Services at City College, how they affect you and how to be involved. The VP’s will provide information you need and will respond to preselected questions from the audience. This workshop will be live streamed to the main campus, West Sacramento Center and Davis Center.

Title: Environmental Literacy AA - Coming Soon to SCC
Presenter(s): Elizabeth Forrester
Time: 10:00am - 11:00am
Location: PAC120
College Goal: A1, A2, A5, A8, B1, B6
Day/Date: Thursday, August 22, 2013

You’re invited to come and learn about my sabbatical outcomes from Fall 2012. This session will offer a report on the project I worked on, “Creaturely Environmental Literacy at SCC,” and its progress though the curriculum approval process. I will summarize the motivation for this new program and discuss the participation of departments with this new coursework. I will describe the problems I encountered along the way and estimate the start date for enrollment in the program.
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Morning Flex Workshops

**Title:** How to Internationalize the Curriculum  
**Presenter(s):** Sherri Patton, Riad Bahhur, Bernadette Anayah  
**Time:** 10:30am - 12:00pm  
**Location:** RHN228  
**College Goal:** A1, A6  
**Day/Date:** Thursday, August 22, 2013

This workshop will provide an overview of “global education,” including study abroad programs, international students, and international curriculum. Both presenters completed sabbaticals on global education and will report their findings. A primary goal of the workshop is to provide tools, strategies, and practical tips on how to internationalize the classroom. In addition, the workshop will provide a forum for discussion on the current state of global education in the Los Rios District, and possible directions for the future. Although much of the workshop will be geared to faculty, the workshop is designed for all campus community members with an interest in global education.

**Title:** College-2-Career: Assisting Students on the Autism Spectrum and with Intellectual Disabilities to be successful in college & working toward an employment goal.  
**Presenter(s):** Tasneem Sah  
**Time:** 10:30am - 12:00pm  
**Location:** RHN208  
**College Goal:** A1, A2, A3, A4, A5, A6, A7, A8, B3, B4, B7, C1  
**Day/Date:** Thursday, August 22, 2013

This is a workshop designed to provide attendees knowledge of the College 2 Career program, the students in the program and the role of the education coach each student is assigned to and works with throughout the semester. Teachers will learn how to work with our students and collaborate with the College 2 Career Coordinator and education coaches in ensuring success. The education coaches will be present to provide information from their experiences and answer any questions.
**Plan it, Work it, Finish it!**

**Thursday, August 22, 2013**

**Morning Flex Workshops**

<table>
<thead>
<tr>
<th>Title:</th>
<th>What does the Common Core have to do with SCC?</th>
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| Presenter(s): | Deb Bryant  
Anne Licciardi  
Albert Garcia |
| Time: | 10:30am - 12:00am |
| Location: | RHS262 |
| College Goal: | A2, B1, C2, C5, C7 |
| Day/Date: | Thursday, August 22, 2013 |

Our feeder schools are nearing implementation of the Common Core Standards. Will students come to the college with a different set of skills and different expectations? Will you be ready when these students arrive in your classrooms? This workshop will introduce:

- some of the fundamental changes in our feeder high schools in the areas of English, ESL, and Mathematics and
- 2) some instructional practices related to alignment.

<table>
<thead>
<tr>
<th>Title:</th>
<th>Using “Starboards” <em>(to be recorded)</em></th>
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<tr>
<td>Presenter(s):</td>
<td>Jacek Kozikowski</td>
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<tr>
<td>Time:</td>
<td>11:00am - 12:00pm</td>
</tr>
<tr>
<td>Location:</td>
<td>DAC112 (DAVIS CENTER)</td>
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<tr>
<td>College Goal:</td>
<td>A, A6</td>
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<td>Day/Date:</td>
<td>Thursday, August 22, 2013</td>
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Most of the classrooms in Davis have Starboards (interactive white boards). Learn the basics that will allow you to use the Starboard. Save your notes for students to use later; use your notes on the white board as links that let you search the Web; format and reformat your notes so students can see the relationships among ideas.

<table>
<thead>
<tr>
<th>Title:</th>
<th>Student Success Task Force Update and YOU!</th>
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<tr>
<td>Presenter(s):</td>
<td>Michael Poindexter</td>
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<tr>
<td>Time:</td>
<td>11:00am - 12:00pm</td>
</tr>
<tr>
<td>Location:</td>
<td>LRC220</td>
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<tr>
<td>College Goal:</td>
<td>Student Task Force Recommendations</td>
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<td>Day/Date:</td>
<td>Thursday, August 22, 2013</td>
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This workshop will provide information regarding the Student Success Task Force recommendations and the most current update regarding development, implementation and progress. This workshop will also open a dialog on your role in meeting the requirements of the mandate.

*(back to schedule)*
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Afternoon Flex Workshops

Title: Math Instructor and SIA Meeting
Presenter(s): Angie Lambert
Debbie Van Sickle
Time: 12:00pm - 1:00pm
Location: RHS 172
College Goal: A1, A3, A4, B2, C1
Day/Date: Thursday, August 22, 2013
This meeting is the first meeting of the semester for Math Instructors and their Student Instructional Assistants (SIAs). Topics to be discussed will be best practices for the classroom, data collecting/reporting, and checking of requirements for the semester. Results from last fall’s tutoring survey will be shared and discussed as well. Time will be given for course planning.

Title: Consideration of Textbooks for New Blended Courses & ESL Approved Textbook List
Presenter(s): Barbara Toupadakis
Time: 1:00pm – 4:00pm
Location: RHS229
College Goal: A2
Day/Date: Thursday, August 22, 2013
The ESL full time and adjunct faculty will review three new series of textbooks for possible adoption for the new blended reading/writing courses being proposed. Participants will also have the opportunity to suggest changes to the current approved textbook list.

Title: Introduction and Overview of Key ACE Concepts - Staff and Administrators
Presenter(s): Diego James Navarro, Executive Director Academy for College Excellence Cabrillo Community College
Time: 1:00pm - 2:30pm
Location: LRC105
College Goal: A1, A2, A4, A6, A8, B3, B6, C4, C7
Day/Date: Thursday, August 22, 2013
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Afternoon Flex Workshops

Title: Safe Space Training--Creating an LGBT-Friendly Campus
Presenter(s): Derrick Wydick
Tom Capelletti
Time: 1:00pm - 2:30pm
Location: CAC
College Goal: A1, A7, C1, C2, C3
Day/Date: Thursday, August 22, 2013
The Safe Space training is a program designed to help foster a campus community that is open and accepting of lesbian, gay, bisexual and transgender students, staff and faculty. The workshop includes information on LGBT culture, heritage, norms, values and historic oppression. Participation in this workshop will help you foster empathy towards your LGBT students, as well as show how being a straight ally can work towards eliminating anti-LGBT issues on campus.

Title: Department Specific Workshop: Sociology
Presenter(s): Sociology Department
Time: 1:00pm – 2:30pm
Location: RHN228
College Goal: A6
Day/Date: Thursday, August 22, 2013
This workshop will focus on resource sharing, discussion of effective classroom activities, teaching ideas, and methods.

Title: Obtain New Skills with the SCC Online Training Library (powered by Lynda.com)
Presenter(s): Jory Hadsell, Ed.D.
Time: 1:00pm - 2:00pm
Location: LRC220
College Goal: A2, A3, A4, A5, A6, A7, B1, B3, B7, C4, C7
Day/Date: Thursday, August 22, 2013
The SCC Online Training Library provides instant access to training videos through the power of Lynda.com. Whether you are looking to learn the latest version of Microsoft Office, figure out JavaScript, touch up photos, or learn how to run meetings more effectively, the Online Training Library can help. Find out what’s in the Lynda.com OTL, how to get access to it, and how to use it to earn flex credit. Don’t miss out on this exciting new training resource!
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Afternoon Flex Workshops

Title: Communicating Strategies for Success
Presenter(s): Lori Petite
Time: 1:00pm - 2:00pm
Location: PAC128
College Goal: A1, A2, B4, C1
Day/Date: Thursday, August 22, 2013

• Difficult situations in the classroom?
• Difficult students?
• Let’s talk!

Join this informative and engaging discussion as we develop communication strategies to negotiate through difficult situations successfully. This workshop will explore prevention strategies, response techniques, and follow up practices for difficult situations that occur in the classroom setting.

Title: Desire2Learn "D2L" Drop-In Lab Assistance
Presenter(s): Instructional Development Coordinator
Time: 1:00pm - 2:00pm
Location: LRC114
College Goal: A2, A4, A5, B3, B7, C2, C7
Day/Date: Thursday, August 22, 2013

Individualized assistance with the D2L learning management system is available on a drop-in basis. Come by LRC-114 and get one-on-one support with the D2L experts! No appointment is necessary. On these days during the semester, assistance is available and provided Wednesday, 10AM-1PM / Thursday, 1PM-4PM or by e-mail appointment, d2lhelp@saccity-online.org

Title: LRCFT Ice Cream Social
Presenter(s): LRCFT Campus Representative and Union Leaders
Time: 2:00pm - 4:00pm
Location: Student Center
College Goal: C
Day/Date: Thursday, August 22, 2013

This greet and meet ice cream social will be an opportunity for faculty to meet their campus representatives and union leaders. Come prepared to ask questions and discuss important issues such as the up and coming negotiations process for the LRCFT/LRCCD contract.

Title: Fundraising 101 for Faculty, Staff and Administrators
Presenter(s): Mary Leland
Time: 2:00pm - 3:30pm
Location: RHN229
College Goal: A2, A8, C5, C6, C7
Day/Date: Thursday, August 22, 2013

A fundraising overview for all areas of the college that may include identifying potential donors, cultivation of donors, solicitation and stewardship. Topics will touch on SCC Foundation policies and procedures in gift acceptance, gift classification, restricted vs. unrestricted gifts and the naming policy.

(back to schedule)
Plan it, Work it, Finish it!
Thursday, August 22, 2013

Afternoon Flex Workshops

Title: What do I do with this student???? Disabilities, functional limitations, accommodations and maintaining academic integrity
Presenter(s): Gwyneth Tracy
            Nisha Beckhorn
Time: 2:00pm - 3:30pm
Location: PAC105
College Goal: A1, A3, A5, A6, A7, B3
Day/Date: Thursday, August 22, 2013
This will be an interactive workshop. Faculty are encouraged to bring their questions and most challenging situations to the discussion. Actual disabilities, including mental health, anxiety, ADHD, chronic pain, Autism Spectrum (Aspergers and more), intellectual disabilities etc. will be discussed. The accommodations, reasoning supporting the accommodations, and academic integrity while supporting students will be examined.

Title: Collaborative Groups in Your Class
Presenter(s): Lori Petite
            Patricia Harris-Jenkinson
Time: 2:00pm - 3:30pm
Location: PAC128
College Goal: A1, A2, A3, B2, B4, B7, C1
Day/Date: Thursday, August 22, 2013
Have you considered requiring group projects in your class but aren’t sure how to go about it? When is group work a better option than individual work? How can you structure the groups to increase positive learning outcomes? Join this presentation and discussion on collaborative groups in the classroom setting. We’ll explore these many issues and attempt to tailor recommendations to specific course content.

Title: Training for Learning Community Instruction
Presenter(s): Angie Lambert
Time: 2:00pm - 3:30pm
Location: WSC114 (West Sacramento Center)
College Goal: A1, A2, A3, A5, B1, C1
Day/Date: Thursday, August 22, 2013
This meeting is designed to provide training and support for those working with student in a Learning Community. Information presented will cover instructor collaboration, linking curriculum topics, dealing with student and classroom issues, and planning/scheduling concerns. The training will apply to all LC formats including the linked-class and cohort models.
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Afternoon Flex Workshops

Title: Introduction and Overview of Key ACE Concepts - Faculty
Presenter(s): Diego James Navarro, Executive Director Academy for College Excellence
Cabrillo Community College
Time: 2:30pm - 4:00pm
Location: LRC105
College Goal: A1, A2, A4, A6, A8, B3, B6, C4, C7
Day/Date: Thursday, August 22, 2013

At ACE, we take our inspiration from William Butler Yeats, who said, "Education is not the filling of a pail, but the lighting of a fire." Just as our courses light a new fire for learning in vulnerable students; they light a fire for a new way of teaching to reach those students. We help faculty change the way they understand, connect with and teach the most vulnerable students. Time and again, we help community college faculty reconnect with the thrill of teaching as they connect with vulnerable students to spark their thrill in learning. Come learn about how classified staff, administration and faculty can work together in aligning student success through the use of ACE as a partner with SCC http://academyforcollegeexcellence.org/

Title: Visit the Child Development Center
Presenter(s): Amy Strimling
Laurie Perry
Lisa Garcia
Time: 2:30pm - 4:00pm
Location: CDC
College Goal: A2, A6, C7
Day/Date: Thursday, August 22, 2013

Take this opportunity to come and visit the campus Child Development Center (CDC) and learn what we are all about. This is a great time to learn about our policies and procedures for students to use the center for class assignments and to learn more about the services that we provide. The CDC provides full- and part- time preschool and child care services to students, staff, and the general community. If you are a parent, this is your chance to find out how you can enroll your child in our program as well.

Title: In Pursuit of Art
Presenter(s): Sandy Fong Whetstone
Time: 2:30pm - 4:00pm
Location: LRC3rd Floor
College Goal: C5, C7
Day/Date: Thursday, August 22, 2013

Sandy will give a short talk about her background and how she came to be a artist. She will discuss her methods, inspiration, interests and goals. The workshop will include a presentation of the artist’s work and a question and answer period.
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Flex Facts

Usually Flex Days are at the beginning of each semester. They include one or more days of workshops and one day of convocation and division/department gatherings each semester.

What is a Flex obligation?
All full-time and many adjunct faculty have a Flex obligation. Your Flex obligation is the total number of hours you must spend participating in professional development activities. Your tentative Course Schedule (TCS) states your Flex obligation.

Full-Time Faculty
You have a minimum obligation of six hours per Flex Day, for a total of 12 hours. If you teach an overload class held on the same day as a Flex Day, you have an additional Flex obligation equaling the total number of hours you would have taught. Your Flex obligation must be completed within the academic year, July 1 to June 30.

Adjunct Faculty
Your minimum Flex obligation is the total number of hours you would have taught class on Flex Days. You must complete your Flex obligation within the semester of your contract.

Are Flex Days mandatory?
Attendance at convocations and division/department gatherings that follow convocation (campus priority days) are mandated for full-time faculty only. For all other staff, attendance is encouraged but not mandatory. The rest of the Flex Days program is optional. Full-time and adjunct faculty can use other Flex Days activities to complete their Flex obligations if they wish.

Flex obligations can also be fulfilled by attending workshops coordinated or sponsored by the Staff Resource Center during the semester and/or by participation in an Individual Professional Development Activity. These must be attended outside of regular working hours.

What counts as an Individual Professional Development Activity?
An Individual Professional Development Activity is an activity which addresses an instructional improvement need and cannot be accomplished within normal working times. It should be above and beyond normal duties and responsibilities as outlined in board policy and collective bargaining agreements.

An appropriate Individual Professional Development Activity should:

- Occur during weekends or vacation holidays or otherwise outside normal working times.
- Be something that is normally not done because it is too difficult to find the time, or the equipment, or to get people together.
- Address some critical assignment-related need such as subject-matter updating, new teaching methods, major revision of classroom materials, major curriculum review, new matriculation or retention strategies development, articulation with other departments on campus or with transfer institutions, or organizational development needs.
- Foster professional growth through participation in conferences, seminars, workshops, research, publishing, or in advising students or faculty, including office hours by adjunct faculty in which students are advised or instructed.

An appropriate Individual Professional Development Activity should not:

- Require being excused from class, office hours, etc.
- Be a repeat of an activity such as a department meeting regularly scheduled during the normal work week
- Include any part of routine day-to-day activities, such as paper-grading, term-paper reading, test construction, interview or standing committees, textbook examination, or preparation of lecture notes.
- Be anything for which remuneration could be received.
Flex Facts

How can you suggest or present a Flex workshop?
About halfway through each semester, the Staff Resource Center distributes Flex Day workshop proposal forms to all staff. These are used to plan the next Flex Days’ program. This is your opportunity to suggest a workshop that would interest you or to offer a workshop that you think would interest your colleagues.
If you present a workshop you can earn extra Flex credit towards your Flex obligations. When workshops are led by one or more people, each person can earn two hours of Flex credit for each hour of presentation. If you spend more than one hour in preparation, you may receive additional Flex credit.
During the semester, faculty who lead workshops sponsored or coordinated by the Staff Resource Center can earn the same Flex credit as a Flex Days’ Presenter.

What is the process for documenting the fulfillment of your Flex Obligation?
Flex Attendance Record forms are distributed to Division Offices. Forms are also available in the Staff Resource Center and on the Center’s website.
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